Certificate Course on GST Registration Process

- Open this link: http://idtc.icai.org/cc/student/ after Click Registration tab.

- Read HOW TO REGISTER after read close this window.

!! HOW TO REGISTER !!

How to make registration?
Ans. Please follow the below mentioned steps ::

“No Refund would be given after payment made for the course in case member is unable to attend the course. Refund will be eligible only in case of cancellation of batch.”

1. Visit link http://idtc.icai.org/cc/student (preferably supported by google chrome).
2. Select the branch and batch.
3. Read carefully batch details, E.g. venue & dates.
4. Enter all requisite information E.g. Username, Email id, Mobile no. password etc.
5. Please enter correct email id at point no. 4, otherwise activation link will not be send at your id.
6. After filing of details at point no 4, an activation link will be send at your email id.
7. Open the activation link and enter your user id & password.
8. Enter all the required fields and upload the scanned photograph up to 100kb with membership card.
9. Proceed for the payment.
10. Only after completion of payment your registration will be considered as confirmed.
• Fill registration detail then proceed.

FAQ on Certificate Course on GST

Membership Number
Date of birth
Select Branch
Batch
Venue:
Dates:

Note: Branch Name will be revealed in Select Branch Option only if Certificate Course is conducted by a particular Branch/Region. If Select Branch Option doesn’t show any particular Branch/Region it means no batch announced at that Branch/Region.
- Fill user detail then Click submit button.

Fields marked with red bullet(*) are mandatory.

FAQ on Certificate Course on GST

Username *
Email ID *
Mobile Number *
Your password must contain at least one uppercase, lowercase, number, special character and minimum 8 characters in length.
Password *
Confirm Password *
Secret Question *
Answer of Secret Question *

Submit

You will received and Activation URL and Activation CODE in your Email ID.

[IMPORTANT : CHECK EMAIL ID, Password before submit]

Note: Branch Name will be revealed in Select Branch Option only if Certificate Course is conducted by a particular Branch/Region. If Select Branch Option doesn’t show any particular Branch/Region it means no batch announced at that Branch/Region.

Registration Successful. Check your Email

Login
• Check your email and click activation link write your activation code then click submit button.

Copy activation code and paste and submit then automatically 1st time login.
• When you want to login next time you can use Login tab fill User name & Password then click Login button.

• After Login open Student Dashboard then click registration Menu for fill registration form.
- Open certificate Course on GST Registration form.
  - 1st Tab Check Status and Select Batch
- 2\textsuperscript{nd} tab fill Member data all mandatory filed.

- 3\textsuperscript{rd} tab upload photo and signature.
- 4th tab you check all detail and select checkbox to confirm then click online payment.

- Make payments.
- After payment download or print registration form.

<table>
<thead>
<tr>
<th>ADDRESS FOR CORRESPONDENCE</th>
<th>PROFESSIONAL DETAILS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Door Number: -</td>
<td>MANAGING PARTNER</td>
</tr>
<tr>
<td>Street/ Road</td>
<td>GOPALJI &amp; ASSOCIATES</td>
</tr>
<tr>
<td>Area</td>
<td></td>
</tr>
<tr>
<td>City/Town/District:</td>
<td>TAKIA KALLAN SHAH</td>
</tr>
<tr>
<td>Pin Code: 221401</td>
<td>MAIN ROAD, TAKIA</td>
</tr>
<tr>
<td>State: Uttar Pradesh</td>
<td>KALLAN SHAH, BHADOHI - 221401, UTTAR PRADESH</td>
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</tbody>
</table>

Payment Details

<table>
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<tr>
<th>GSTIN no: 09AAAT7778M3ZF</th>
</tr>
</thead>
<tbody>
<tr>
<td>GSTIN Trade Name: ICAI Bhawan,A-20, Sector - 82, NOIDA (U.P.)-201309</td>
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<tr>
<td>Base Fee: 14000</td>
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<tr>
<td>IGST @ 18%: 2520</td>
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<tr>
<td>Course Fee: 18520</td>
</tr>
<tr>
<td>Payment Status: Done</td>
</tr>
<tr>
<td>Payment Type: Online</td>
</tr>
<tr>
<td>Transaction Id:</td>
</tr>
<tr>
<td>Payment Date:</td>
</tr>
</tbody>
</table>

Signature: